**LANCASHIRE SAFEGUARDING CHILDREN BOARD**

**STRICTLY CONFIDENTIAL**

**CORE GROUP SUMMARY AND CHILD PROTECTION PLAN / REVISED / RESTATED CHILD PROTECTION PLAN**

Please note that a Core Group may develop and review a Child Protection Plan but must not make any material changes. These should only be considered by a Review Conference. Action taken outside this structure will be of an emergency nature only to protect the child.

**CORE GROUP DETAILS**

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| **DATE OF CORE GROUP** |       |
| **VENUE OF CORE GROUP** |       |
| **CHAIR** |       |
| **OFFICE ADDRESS** | Address 1Address 2Address 3Address 4Address 5 |
| **OFFICE TELEPHONE NUMBER** |       |

**CHILD'S DETAILS:**

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| **Child's Service User Number** | **Surname** | **Firstname** | **Date of Birth** |
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**ATTENDANCE LIST**

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| **Name** | **Designation** | **Agency Represented** |
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**APOLOGIES**

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| **Name** | **Designation** | **Agency Represented** |
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**ADDITIONAL DISTRIBUTION**

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| **Name** | **Designation** | **Agency Represented** |
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**LIST OF ANY REPORTS SUBMITTED**

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| **Report Details:** |
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**THE**  **PROTECTION PLAN AS AGREED AT THE PREVIOUS CHILD PROTECTION CONFERENCE OR CORE GROUP**

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| **What needs to change in order to achieve the outcomes to safeguard and promote the welfare of the child?** |

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| **Risk Factors**(Considering a child's developmental needs, parenting capacity and the family/environmental factors) | **How will this be addressed?**(e.g actions/services to be taken/provided) | **By Whom?**(e.g Person/Agency responsible) | **Timescale/Frequency**(e.g hours per week) | **Planned/Intended Outcome**(i.e progress to be achieved by specified date or next review) | **Achieved** | **Date Achieved** |
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**Please identify any additional risk factors and/or make any changes to existing risks noting that any material changes must be considered at a Review Conference. Action taken outside this structure will be of an emergency nature only to protect the child.**

**VISITING PATTERN INCLUDING:**

* Details of who will check on the safety and welfare of the child(ren) and how this will be achieved.
* The names of any children deemed to be old enough to be seen on their own.

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How the child(ren), parents/carers will be involved in child protection plans and what support/assistance will be available to them?

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How will overall progress be monitored and evaluated and by whom?

This will be the responsibility of the Core Group.

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What is the contingency plan?

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Date of Agreed Plan Click here to enter a date.

**REVIEW OF PROGRESS AGAINST THE CHILD PROTECTION PLAN**

(Each risk factor in the Plan must be addressed and any non compliance with the Plan by a family member or professional recorded).

**ACTION TAKEN**

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**REPORTS AND INFORMATION PROVIDED FOR THE CORE GROUP**

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**SUMMARY OF DISCUSSION (INCLUDING ANY DISSENT)**

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**ARE THERE ANY NEW CONCERNS WHICH REQUIRE URGENT/IMMEDIATE ACTION OR WHICH SHOULD BE CONSIDERED AT A CORE GROUP/REVIEW CHILD PROTECTION CONFERENCE?**

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**NEXT CORE GROUP MEETING (OR REVIEW CONFERENCE)**

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| **DATE SET FOR NEXT CORE GROUP/ REVIEW** |       |
| **TIME** |       |
| **VENUE** |       |

**WHERE THE NEXT MEETING IS A REVIEW CHILD PROTECTION CONFERENCE THE CORE GROUP IS REQUIRED TO MAKE A RECOMMENDATION ABOUT WHETHER THE CHILD PROTECTION PLAN IS STILL REQUIRED**

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| **CORE GROUP RECOMMENDATION** |
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| **UNMET NEEDS** |
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